Stadt Augsburg

ENGLISCH

Reimbursement of

Childcare Costs

Does your child attend a nursery, kindergarten, after-school care centre or day care centre? You may be able to have the costs paid by the City of Augsburg. You need to fulfil certain requirements for this:

When can you apply for the costs to be reimbursed?

- You have a low income
- You get a basic benefit (unemployment benefit II/social assistance, social welfare according to SGB XII, housing allowance, child benefit supplement, asylum-seekers benefits)
- Your child attends a daycare facility, day nursery (children between 0-3 years), kindergarten (children between 3-6 years) or an after-school care centre (children from 6-14 years)

Who is responsible for your application?

- If you get **unemployment benefit II**, you should contact your **claims administrator at the Jobcenter** directly. The Jobcenter will check if it can pay the childcare costs for you. If not, then the Amt für Kinder, Jugend und Familie (Office for Children, Youth and Families) is responsible for your application.

- In all other cases, you need to submit an application **personally** to the **Amt für Kinder, Jugend und Familie**. It is called **„Antrag auf Kostenübernahme des Erziehungsgeldes und des Spielgeldes“**. They will decide about your application after you send it to them.

A claims administrator will be responsible for dealing with your application. The first letters of your surname decide which claims administrator is responsible for you. Follow the letters and you will find the telephone number of your claims administrator.

Which costs will be covered?

If you receive unemployment **benefit II**, **asylum-seekers benefits**, **housing allowance** or **child benefit supplement**, the Amt für Kinder, Jugend und Familie only pays the parenting allowance and the play allowance. To receive subsidised lunches, you need to make an application to the **Amt für Soziale Leistungen** (Social Welfare Office). Online: Application form for subsidised lunches.

In all other cases, your income decides whether the Amt für Kinder, Jugend und Familie pays the lunches for you – either fully or in part.

Costs cannot be paid for afternoon care in school or homework help.

Amt für Kinder, Jugend und Familie

Fachbereich Wirtschaftliche Hilfen

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Opening Hours

Mon, Wed, Thur 8:30–12:30
Thur 14:00–17:30

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  Tel 324 2942
- ☐ **Bf – F**
  Tel 324-34317
- ☐ **G – Ha**
  Tel 324-2921
- ☐ **Hb – Kam**
  Tel 324-34218
- ☐ **Kan – Mo**
  Tel 324-2939
- ☐ **Mp – Sh**
  Tel 324-34323
- ☐ **Si – Z**
  Tel 324-2940

Which documents do you need?

The Amt für Kinder, Jugend und Familie has to know about your financial situation so that it can decide about your application. This is why all the documents that give information about this are so important. Please bring **copies** of these documents with you:

- [ ] Contract or confirmation of the daycare centre. The number of care hours and the level of the fees must be visible
- [ ] Your pay slip (net amount) from the last 3 months. If you received holiday or Christmas money during this period, this must be included
- [ ] Income certificate if you have a mini-job
- [ ] ALG II (unemployment benefit II / Harz IV) notification
- [ ] Unemployment benefit I notification
- [ ] Sick pay from your health insurance company
- [ ] Pension notification (EU pension, orphan's pension etc.)
- [ ] BAföG notification + certificate of enrolment at a college/university
- [ ] Berufsausbildungsbeihilfe (vocational training grant, BAB) or Ausbildungsgeld (training money, AGB)
- [ ] Elterngeld (parental benefit)
- [ ] Kinderzuschlag (child benefit supplement)
- [ ] Proof of maintenance payments (if applicable)
- [ ] Proof of contributions from third parties, rent or lease income or similar
- [ ] Notification about asylum seeker benefits act
- [ ] If you are self-employed: Preliminary statement of net income and surplus or profit-loss statement, final balance of the previous year or final profit-loss statement, income tax notification of the previous year
- [ ] Rental contract
- [ ] Housing allowance notification or notification of mortgage subsidy for home owners with calculation sheet
- [ ] Statement of interest charges, home/housing money, running costs of your home, property tax
- [ ] Statement of payments for health insurance, Riesterrente (Riester pension), liability insurance, accident insurance
- [ ] Bank statements from the last 3 months (originals not copies)

What else is important?

The municipal pays the fees from the month that you submit the application. Therefore you should submit the application in good time. It's best to come personally to the Amt für Kinder, Jugend und Familie one month before your child starts in the day care centre.

Das Projekt ZUSA wird aus Mitteln des Asyl-, Migrations- und Integrationsfonds kofinanziert.

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